

Interview Guide for Individual and Group Interviews - Process Evaluation DESKK

<p><u>Theme structures</u> <u>(control questions)</u></p>	<p><u>Interview Sub-Topics</u></p>	<p><u>Content checklist</u></p> <p>Please ask at Follow-Up in each case: Changes from the last interview? Reasons?</p>
<p>Outer Setting - Patient Needs & Resources</p> <p>(What is known about the needs and resources that the target group must have in order to implement the intervention?)</p>	<p>To what extent did the programme components meet the wishes and subjective needs of the target group?</p>	<ul style="list-style-type: none"> - Necessary requirements, which PwD and relatives have to bring along - Over- or underchallenging factors (barriers/obstacles) - To what extent were the preferences of relatives/PwD considered?
<p>Outer Setting - Cosmopolitanism</p> <p>(How does the networking of the RC centers look like to the outside world?)</p>	<p>Networking between health care providers inside and outside the RC center</p> <p>Networking between mobility providers inside and outside the RC center</p> <p>Networking with other providers</p>	<ul style="list-style-type: none"> - Which providers internally (which offers) - Which external providers (which offers) - What are the contents of the exchange - How does exchange take place - On which (personnel) level

<p>Intervention Characteristics - Complexity</p> <p>(How difficult is the intervention; how long will it last; how extensive/multifaceted is it; what steps are required)</p>	<p>Complexity of the Mobility programme</p>	<ul style="list-style-type: none"> - Implementation of assessments - Structuring of the program - Documentation - Homework programme (structuring + instructions for relatives) - Implementation of assessments - Structuring of the program - Documentation/ - Logging - Monitoring
<p>Intervention Characteristics - Adaptability</p> <p>(Is the intervention adaptable to the target group?)</p>	<p>Adaptability of the programme to PwD</p>	<ul style="list-style-type: none"> - Adaptation to functional status PwD (selection of exercises with reference to the level of difficulty indicated) - Adaptation to preferences PwD - Documentation of the adjustments - Adaptation to the needs and requirements of the Relatives
<p>Intervention Characteristics - Design Quality and Packaging</p> <p>(Structure and presentation of documents/materials used within the programme)</p>	<p>To what extent are the manuals, instruments and illustrations (e.g. the DESKK poster) adequately designed and structured?</p>	<ul style="list-style-type: none"> - DESKK print documents - DESKK Homepage - Training map

<p>Intervention Characteristics - Relative Advantage</p> <p>(What are the advantages and disadvantages of the short-term care concept compared to the previous care situation?)</p>	<p>Reflection of the status prior to the short-term care concept</p>	<ul style="list-style-type: none"> - Effects on PwD - Effects on personal work as carer
<p>Inner Setting - Access to information</p> <p>(Are the individual intervention steps ordered in terms of time, personnel and structure?)</p>	<p>Perception of the planning processes</p> <p>Perception of the institution's internal communication</p>	<ul style="list-style-type: none"> - Hierarchy Structures (Control) - defined responsibilities - Planning tools? - Processes for arrangements with superiors and colleagues - Quality circle or similar?
<p>Inner Setting - Structural Characteristics</p> <p>(How is the RC center structured - special features, transferability)</p>	<p>Structure of the RC center</p>	<ul style="list-style-type: none"> - structures actually available in the RC centre for programme implementation
<p>Inner Setting - Readiness for implementation</p> <p>(Are (project) objectives clearly communicated, is the achievement of objectives pursued and is the status of the achievement of objectives monitored?)</p>	<p>Communication of the project goals (also regarding implementation)</p> <p>Integration into the programme structures</p> <p>Feedback</p>	<ul style="list-style-type: none"> - Exchange meetings (type, scope) - Information coordinators? - Evaluation processes

<p>Inner Setting - Available Resources</p> <p>(Are personnel, material and time resources sufficiently available to adequately carry out the project?)</p>	<p>Time aspects</p> <p>Material</p> <p>Skills</p>	<ul style="list-style-type: none"> - Assessments - Preparation - Implementation - Homework programme
<p>Inner Setting - Access to information</p> <p>(Is information about the purpose and procedure of the intervention clearly described?)</p>	<p>Staff training</p> <p>Manual</p> <p>Feedback within the scope of process evaluation</p>	<ul style="list-style-type: none"> - adequate explanations in the training courses? - sufficient depth of content - Contact person? <ul style="list-style-type: none"> • Comprehensibility • Structure (simplicity) • adequate explanation and Feedback - are selection of contents and queries meaningful and helpful?
<p>Characteristics of Individuals</p> <p>- Knowledge & Beliefs about the Intervention</p> <p>(Which attitudes and values do the employees and relatives have towards the RC center concept?)</p>	<p>Project goals</p> <p>Project implementation</p> <p>Results</p>	<ul style="list-style-type: none"> - Assessment of the realism of the objectives - satisfactory resource-benefit ratio - Effects on the own nursing activity (e.g. perceived competence or excessive demands) - Transferability to other Care facilities

<p>Process - Reflecting & Evaluating</p> <p>(How was it done, what was realised, how was its effectiveness, what would have to be handled differently in the future?)</p>	<p>Reflected process description and (interim) conclusion on process application</p>	<p>- Evaluation processes regarding the Implementation</p> <ul style="list-style-type: none">• what worked, what didn't?• resulting change processes• used tools
---	--	--