

Audited medicines are assigned a running product number within the TSG and NT audit sheets. These are used for cross-checking during data entry verification and data cleaning.

Strength, dosage form, pack size and amount sold collect the same information on each sheet, but are specified differently for tablets and non-tablets to assist the field workers to collect accurate information. Questions specify that this information is collected in reference to how the package is sold or distributed to the consumer.

Design elements common to both sheets includes spaces for brand name, manufacturer, country of manufacture, retail selling price and comments. As much white space as possible is given to the brand name and manufacturer cells, as these are key attributes that are not only used to classify products but also to verify other entries in an audit row.

Active ingredients and their combined generic product, and country of manufacture are coded prior to data entry, reducing the burden on data entry.

NON-TABLET DRUG AUDIT SHEET (NT): SYRUP, SUSPENSION, INJECTABLES & OTHERS										Outlet ID: []
Product number		1. Generic name	2. Strength	2a. Is this the base?	3. Dosage form	4. Brand name	5. Manufacturer	6. Country of manufacture		
[]	[]	ARTEMETHER	[]	[]	1 = Syrup 2 = Suspension 3 = Liquid inj. 4 = Powder inj. 5 = Other (specify)	LONART SUSPENSION	BLISS GVS	INDIA	[]	
[]	[]	LUMEFANTRINE	[]	[]					[]	
[]	[]		[]	[]					[]	
			[]	[]					[]	
			(Note: no mL recorded for powders)	[]					[]	
				[]					[]	
				[]					[]	
				[]					[]	
6a. Is this antimalarial expired?		7. Package size (Fill in number) There are a total of [] mL (or mg for powder injections) in each: 1 = Bottle 2 = Ampoule/Vial	9. Amount sold/ distributed in the last 7 days to individual consumers This outlet sold [] bottles, ampoules or vials in the last 7 days Refused = 9997; Don't know = 9998	10a. Has this antimalarial been stocked out in the past 3 months? 1 = Yes 0 = No 8 = Don't know	10. Retail selling price [] bottles ampoules or vials cost an individual customer Free = 00000; Refused = 99997; Don't know = 99998	11. Wholesale purchase price For the outlet's most recent wholesale purchase: [] bottles, ampoules or vials cost [] Ushs- Free = 00000; Refused = 99997; Don't know = 99998	12. Comments			
1 = Yes 0 = No 8 = Don't Know	[]	[]	[]	[]	[]	[]				
[]	[]	[]	[]	[]	[]	[]				

Non-Tablet Audit Sheet [] of []

Audit sheet pages contain a space for a running total number of sheets completed at the base. This is a simple but useful data quality tool for checking completed questionnaires still contain all their pages prior to data entry.

Other indicators can be included such as measures of expiry, stock outs, or wholesale purchase price.