

Methods	Outcome measures	Analysis of incidents
Retrospective chart audit	<ul style="list-style-type: none"> • Practice type • Patient sex • Patient age (category) • Social status patient • Recording of possible communication problems • Patient at risk • Number of contacts in study year • Urgency of the question for help • Having had more than one caretaker in the same practice • Having had more than one caretaker outside the practice for the same health problem • Accuracy of record keeping • Whether or not incident • Description of the incident • Action(s) taken afterwards 	<ul style="list-style-type: none"> • Type of incident (organisation, communication, prevention, triage, diagnostics, treatment) • Cause (e.g. technical; by means of the PRISMA method) • Actual harm (e.g. death; by means of the 'severity of outcome' domain of the International Taxonomy of Medical Errors in Primary Care) • Probability of severe harm or death (most probable, probable, not probable)
Prospective incident reporting study	<ul style="list-style-type: none"> • Information about the reporting person (e.g. function) • Patient year of birth • Patient sex • Description of the incident • Action(s) taken afterwards • Possible consequences incident • Suggestions how to prevent future incidents like these 	
Practice survey	<ul style="list-style-type: none"> • Practice characteristics (practice type, number of health professionals in the practice, percentage of patients >75 years, percentage of patients with a low social status, mean number of hours of patient contacts and management tasks per week, and whether the practice has an educational function) • Topics related to quality and safety management (e.g. existence of hygiene protocols, and information on out-of hours access to the practice) • Safety culture of the practice (e.g. follow-up of incidents, and priority of safety within the practice) 	