

## APPENDIX A

Table 1. <i>The MTFC-SIC from the MTFC Implementation Trial: Activity within Pre-Implementation (Pre-Imp), Implementation (Imp), and Sustainability (Sus) Phases.</i>			
Phase	Stage	Activity	Agent Involved
Pre-Imp	Stage 1: Engagement	Date site informed services/program available (not scored) Date of interest indicated Date agreed to consider implementation	System Leader
Pre-Imp	Stage 2: Consideration of Feasibility	Date of response to first planning contact Date of first meeting/ Feasibility Assessment Date feasibility questionnaire completed	System Leader, Agency
Pre-Imp	Stage 3: Readiness Planning	Date of cost/funding plan review Date of staff sequence, timeline, hire plan review Date of Foster Parent recruitment review Date of referral criteria review Date of communication plan review Date of Meeting #2/ Stakeholder meeting Date written implementation plan completed Date MTFC Service Provider Selected	System Leader, Agency
Imp	Stage 4: Staff Hired & Trained	Date agency checklist completed Date 1 <sup>st</sup> staff hired Date Program Supervisor trained Date clinical training held Date Foster Parent training held Date Expert Consultant assigned to site	Agency, Practitioner
Imp	Stage 5: Adherence Monitoring processes in place	Date Parent Daily Report training held (fidelity measure) Date of 1 <sup>st</sup> program administrator call	Agency, Practitioner
Imp	Stage 6: Services and Consultation Begin	Date of first placement Date of first consult call Date of first clinical meeting video received Date of first foster parent meeting video received	Practitioner, Child/Family
Imp	Stage 7: Ongoing services, consultation, fidelity monitoring and feedback	Dates of site visits (3) Date of implementation review (3) Date of final program assessment	Practitioner, Child/Family
Sus	Stage 8: Competency	Date of certification application Date certified	System Leader, Agency, Practitioner